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## Authorization for Release of Medical Records Information

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ Social Security #: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_ Telephone: \_\_\_\_\_

I hereby authorize:  
(Name and address of releasing facility)

To release information to:  
(Individual name, facility/organization and address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### PURPOSE OF DISCLOSURE:

- ☐ CONTINUED CARE/TREATMENT  
☐ PAYMENT OF CLAIM/BILLING INFORMATION  
☐ LEGAL  
☐ FOR PERSONAL USE  
☐ OTHER (Specify) \_\_\_\_\_

I specifically authorize the release of information relating to:

- ☐ Substance Abuse (including alcohol/drug use)  
☐ Behavioral Health  
☐ HIV Related Information (AIDS related testing)

X

Signature of Patient or Representative

\_\_\_\_\_ Date

### INFORMATION TO BE RELEASED: Between Dates of

- ☐ Discharge Summary \_\_\_\_\_  
☐ Payment of Claim/Initial Evaluation \_\_\_\_\_  
☐ Consult \_\_\_\_\_  
☐ Counselor/Therapist Summary \_\_\_\_\_  
☐ Progress Notes/Provider Notes \_\_\_\_\_  
☐ Orders \_\_\_\_\_  
☐ All Records \_\_\_\_\_  
☐ Other (Specify contents and dates) \_\_\_\_\_

Between Dates of

- ☐ X-Ray Reports \_\_\_\_\_  
☐ X-Ray Films/MRI \_\_\_\_\_  
☐ Diagnostic Test Reports \_\_\_\_\_  
☐ Procedure Reports \_\_\_\_\_  
☐ Lab Reports/Pathology \_\_\_\_\_  
☐ Correspondence \_\_\_\_\_

### ACKNOWLEDGEMENT OF UNDERSTANDING:

- I understand the expiration date of this is one (1) year.
- I understand that I may revoke this authorization at any time by notifying the providing organization in writing, and it will be effective on the date notified except to the extent action has already been taken.
- I understand that information used or disclosed pursuant to this authorization may be subject to re-disclosure by the recipient and no longer be protected by Federal Privacy Regulations.
- I understand by authorizing this use or disclosure of information, there will be no conditions placed on my health care or payment for my health care.
- I understand I received a copy of this form after I signed it.

X \_\_\_\_\_  
Signature of patient, parent of minor, or personal representative

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date